

INSTRUCTIONS TO PREPARE A PAPER FOR THE INTERNATIONAL CONFERENCE CESARE'14

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Keywords: *for instance Sustainability, Resilience, Robustness*

ABSTRACT

This short document serves as a template for preparing a paper to be included in the Proceedings of the CESARE'14 International Conference on Civil Engineering for Sustainability and Resilience.

*Follow this order when typing your text: **Title, Authors, Affiliations, Keywords, Abstract, Main text, Acknowledgments, References.** Acceptable file formats for this document are MS Word (.doc).*

1 INTRODUCTION

All the papers that will be presented during the working sessions of the conference will be included in the book of Proceedings that will be distributed at the registration desk at the beginning of the CESARE'14. The editors will be in charge of translating the paper from MS-Word to PDF.

Papers should be done through the conference web page (<http://www.just.edu.jo/cesare14/>) and the submission deadline is 31 December, 2013. The paper must be in MS Word (.doc) file format and labelled: "**FirstAuthorName_CESARE14_paper.doc**".

2 GENERAL SPECIFICATIONS

The language of the paper must be **English**. When typing the paper, this template should be used, keeping the text structure and the text styles provided. More information on the format and text style requirements for each section of the paper is given below.

2.1 Paper length

Generally, the size of the paper should **not exceed 8 printed pages** including all figures, tables and references.

2.2 Text

The main text of the paper should be written, in 10pt Times New Roman, justified and single spaced (*text style Normal*).

2.3 Page layout

The paper should be written in **A4 paper size** format with margins of **2.5cm** on all sides. The headers and footers must be set at **2.0cm** from top and bottom edges respectively. Please do not number the pages of the paper as this will be done upon editing.

2.4 Headers

The first page will include the Editorial Header, right aligned as shown in this document. Successive pages will include the name of the authors center aligned. These headers must be included in the paper by the authors and should be written in 8pt Times New Roman (*text style Header*).

3 TITLE, AUTHORS, AFFILIATION, KEYWORDS, ABSTRACT

When typing your paper, please follow the order: Title, Author(s), Affiliation(s), Key words, Abstract, full text, Acknowledgements and References.

3.1 Title

The title should be written in 12pt boldface Times New Roman, center aligned and all capital letters. It should be single spaced if the title is more than one line (*text style Title*).

3.2 Authors

The authors' name should be written as first name, middle initial and surname. It should be written in 10pt boldface Times New Roman, center aligned (*text style Authors*) and below the title.

3.3 Affiliation

Author's affiliation should be written below the Authors in 10pt Times New Roman, center aligned (*text style Affiliation*).

3.4 Keywords

Please, write no more than **six keywords**. They should be written left aligned, in 10pt Times New Roman (*text style Normal*) and the line must begin with the word "Keywords" in boldface (as shown in the first page of these Instructions).

3.5 Abstract

The abstract should be written in 10pt Italic, Times New Roman, justified (*text style Abstract*). Above the body of the abstract the title "ABSTRACT" should be written in capitals 10pt boldface Times New Roman (*text style Heading 1*). The abstract **must not exceed 200 words** and should clearly state the purpose, procedure, results and conclusions of the full paper.

4 HEADINGS

Two levels of headings may be used and they should be numbered accordingly (*1, 1.1, 1.2, 2, 2.1, 2.2, ...*). The numbering should not include the abstract and the references.

4.1 Main headings

The main headings should be written left aligned, in 10pt, boldface and all capital Times New Roman letters (*text style Heading 1*).

4.2 Secondary headings

Secondary headings should be written left aligned, 10pt, boldface Times New Roman, with an initial capital for first word only (*text style Heading 2*).

5 FIGURES, TABLES, EQUATIONS

5.1 Figures

All figures should be numbered consecutively and captioned. The caption title should be written center aligned, in 10pt Times New Roman (*text style **Figures, Tables***). The number of the figure should appear in boldface. Figures may be included in the text or appear at the end of the paper and they must be sent **embedded in the document**.

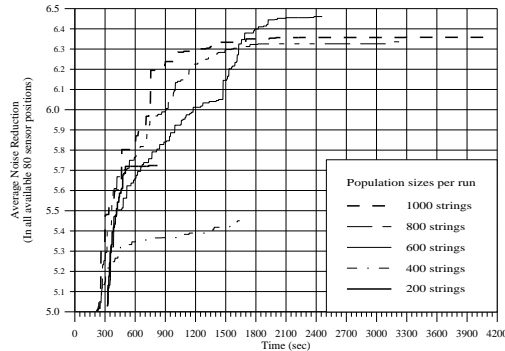


Figure 1. Example of a figure

5.2 Tables

All tables should be numbered consecutively and captioned. The caption title should be center aligned, in 10pt Times New Roman (*text style **Figures, Tables***). The number of the table should appear in boldface.

Table 1. Example of a table

C11	C12	C13
C21	C22	C23
C31	C32	C33
C41	C42	C43
C51	C52	C53

5.3 Equations

All displayed equations should be numbered, using Arabic numbers in parentheses. It should be justified leaving a 10pt space above and below to separate it from the surrounding text.

$$Ax = b \tag{1}$$

REFERENCES

References should be grouped together at the end of the paper in numerical order. They should be written in 10pt Times New Roman (*text style **References***) aligned as shown below. All references should be quoted in text by subscript numbers in brackets ^[1]

Above the given references, the title “REFERENCES” should be written in capitals 10pt boldface Times New Roman (*text style **Heading 1***)

For BOOKS: surname, initials (year), *title*, publisher, place of publication, e.g.

[1] Zwicker, E., Fastl, H. (1990), *Psychoacoustics, Facts and Models*, Springer-Verlag, Berlin.

For JOURNAL PAPERS: surname, initials (year), “title”, journal, volume, number, pages, e.g.

[2] Nelson, P.A., Curtis, A.R.D., Elliot, S.J. and Bullmore, A.J. (1987), “The active minimization of Harmonic enclosed sound fields, Part I: Theory,” *J. Sound and Vibration* 117, pp. 1-13.

For PROCEEDING PAPERS: surname, initials (year), “title”, *Conference*, place, date of the Conference, Volume of the Proceedings, Pages, e.g.

[3] Author, I. (2010), “Paper instructions,” *Proceedings of the 9th International Congress on Mechanics (HSTAM 10)*, Limassol, Cyprus, 12– 14 July, Vol. I, pp. 101-108.