Graduation Project Procedure and Policy

GP I

One semester before registering for GP I:

Students should determine the way to find their supervisor:

Topic assigned by supervisor and students?

No → Student apply form "supervisor appointment" to the department.

Department assign supervisor according to the grade point average (GPA) of the student.

Yes

During the first two weeks of the semester of the GPI: Students and supervisor should determine a meeting to discuss the GPI subject , write the **problem statement**, arrange the meetings schedule and the(work time table by the end of the 4th week).

A weekly meeting between the supervisor and his students should be happened to:

1. improve the student technical ability, data analysis, professional responsibility, ability to work independently and use of modern engineering tools .
2. Learn how to work in a team.
3. Students should prepare a literature review about the GPI topic.
4. Submit a suggested proposal for his project.
5. Submit the final report **according to the department GPI template..**

GP II

Department to form and announce examination panel to students.

A weekly meeting between the supervisor and his students should be happened to:

1. Discuss the development of the students in experimental work and discuss their results.
2. Supervisor provide a help for his students if they need it.
3. Submit the content of final report **according to the department GP II template.**

Two presentations should be done :

1. The first one during the second week of the semester.
2. The second presentation at the 9th week of the semester.

Students should submit their last edited report copy, project prototype, poster and power point presentation according to the college assigned day.

Final poster presentation in front of the examination panel.

Department to prepare GPII - Final Presentation Examiners Assessment Form, the GP CAF Excel sheet, Send the final Grades to GP II committee and submit CAF soft and hard copies to GP II coordinator.

Examination panel to fill capstone form and submit it to the ABET coordinator.

END