



**Evaluation Form for Course Coordinators Assigned to Supervise Field Training**  
(To be completed by the Department Head / Appointed Technicians)

<b>Supervisor's Name:</b>	<b>Specialization:</b>
<b>College:</b> Applied Medical Sciences	<b>Department:</b>
<b>Academic Year:</b>	<b>Semester:</b>
<b>Course Coordinator's Name:</b>	<b>Coordinator's Position:</b>

**Course and Training Information**

#	Course Name and Code	Training Location	Training Duration (Days/Weeks/Months)
1.			
2.			
3.			
4.			
5.			

**Evaluation Criteria**

5 = Excellent    4 = Very Good    3 = Good    2 = Fair    1 = Poor    N/A = Not Applicable

	Item	Score					
		5	4	3	2	1	NA
	<b>Domain 1: Commitment and Professional Conduct</b>						
1.	The supervisor shows enthusiasm and clear interest in student training.						
2.	The supervisor adheres to the training schedule and is present during all training hours.						
3.	The supervisor treats students, instructors, and department administration with respect and appreciation.						
	<b>Domain 2: Teaching and Practical Training</b>						
4.	The supervisor explains theoretical information and practical skills clearly and appropriately.						
5.	The supervisor helps students apply practical skills during training.						
6.	The supervisor uses training methods suitable to the nature of the course.						
7.	The supervisor evaluates students fairly and appropriately according to the practical nature of the course.						
	<b>Domain 3: Communication and Feedback</b>						
8.	The supervisor communicates effectively and professionally with students, instructors, and department administration.						
9.	The supervisor provides constructive feedback to enhance strengths and improve weaknesses.						
10.	The supervisor is aware of their teaching and professional responsibilities.						
	<b>Domain 4: Preparation and Participation</b>						
11.	The supervisor takes initiative to prepare the laboratory or training site before starting student training.						
12.	The supervisor participates in student assessment activities such as conducting practical or short exams.						
13.	The supervisor actively participates in invigilation for department-assigned examinations.						

**Additional Notes:** Please provide any additional remarks or information not covered in the options above, related to the course, supervisor, or training location.

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