



Interreg



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NEXT MED

SALAM

Call for Application: Training Organizer and Capacity Building Coordinator for SALAM Project (Interreg NEXT MED)

Jordan University of Science and Technology (JUST) is seeking to appoint a **Training Organizer and Capacity Building Coordinator** for the EU-funded SALAM Project under the Interreg NEXT MED Programme. The selected candidate will lead the planning, coordination, and documentation of training and capacity-building activities to support the project's objectives and maximize its impact on healthcare professionals and target communities.

Key Responsibilities

1. Develop and coordinate the project training and capacity-building plan.
2. Coordinate and prepare workshops, webinars, training courses, and outreach events.
3. Coordinate with trainers, healthcare professionals, technical experts, and international partners.
4. Prepare training schedules, agendas, participant materials, evaluation tools, and training reports.
5. Manage participant registration, attendance tracking, and training documentation.
6. Support the development and adaptation of training manuals, educational materials, and learning resources.
7. Monitor training implementation and evaluate learning outcomes and participant satisfaction.
8. Contribute to project reporting requirements related to training and capacity-building activities.
9. Ensure compliance with Interreg NEXT MED project requirements and applicable quality standards.

Required Qualifications

1. At least Bachelor's degree in relevant fields .
2. At least 3 years of relevant experience in training coordination, capacity building, workforce development, or educational program management.
3. Experience in organizing workshops, conferences, training courses, and professional development activities.
4. Excellent writing and communication skills in Arabic and English.
5. Strong organizational and coordination skills with attention to detail.
6. Ability to work effectively within multidisciplinary teams and international partnerships.
7. Ability to work under pressure and manage multiple activities simultaneously.

Preferred Qualifications

1. Prior experience with ENI CBC MED, Interreg NEXT MED, Erasmus+, Horizon Europe, USAID, UNICEF, GIZ, or other donor-funded projects.
2. Experience in healthcare, public health, pharmacy, education, or professional development sectors.
3. Experience in training governance, competency-based education, CPD systems, or workforce development initiatives.
4. Experience in monitoring and evaluation of training and capacity-building programs.
5. Strong interpersonal and communication skills to coordinate with international partners and project staff.



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Contract Details

Type: Part-time and out of official working hours at JUST.

Duration: Project-based contract, aligned with the SALAM Project timeline (3-6 months).

Location: Jordan University of Science and Technology, Irbid, Jordan.

Application Process

Interested candidates are invited to submit:

A detailed CV.

A cover letter outlining relevant experience.

Applications should be sent by email to:

sfshatnawi@just.edu.jo

salam.nextmed@gmail.com

no later than **Thursday 18/06/2026**.