



## Jordan University of Science & Technology

**Name of Policy:** Sustainable procurement and purchasing policy.

**1. Scope:** Jordan University of Science & Technology (JUST) recognizes its significant role in promoting sustainability and assumes the responsibility to mitigate its impacts through its procurement efforts. The implementation of the Sustainable Procurement Policy will apply to all staff, the university's academic and administrative units to ensure that all products and services acquired by the university's central supplies unit align with social and environmental responsibilities of the university with the goal of fostering a positive contribution towards the environment, society and economy.

**2. Policy:** The following principles should be adopted by staff, faculties, and departments for achieving sustainable procurement and purchasing within Jordan University of Science & Technology.

1. Adopt procurement practices that embody the university's commitment towards social responsibility and sustainability.
2. Encourage staff, academic faculties, and administrative department to thoroughly assess the needs of the services or products to be acquired through procurement.
3. Increase the awareness of the academic and administrative staff of the importance of sustainable procurement practices and their impact on the environment and society.
4. Promotes supplier adherence to national and international standards concerning environmental, social, and economic aspects, fostering a collaborative approach towards sustainable advancement.
5. Encourage the procurement unit, when appropriate, to adopt a purchasing selection criterion that focuses on sustainable offers and contracts from suppliers.
6. Ensure that the purchasing and procurement takes into consideration the lifecycle of the product, its energy consumption and method of disposal at its expiry.

### **3. Implementation:**

The policy principles and guidelines will be adopted by the staff, the university's academic and administrative units and other functional entities within the university. The policy guidelines will be supervised by the central supplies unit and the central tender's department within the university.

The Sustainable procurement and purchasing policy will be reviewed every two years since its adoption by the center for sustainable development studies and technology and any changes will be communicated to university presidency for review and approval.

### **4. Effective Date and Approval: 3rd of July 2023.**